

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO.LTD**

**INTERNAL NOTIFICATION No. - 01/2024**

**(FOR MSEDCL EMPLOYEES ONLY)**

**DATE: 02/01/2024**

As per the provisions of MSEDCL Classification & Recruitment Regulations, 2005 & amendments made vide Correction Slip No. 76 dated 14/08/2018 and Correction Slip No. 80 dated 05/07/2019, 10% vacancies of the posts of Assistant Engineer (Dist.)/(Civil) and Diploma Engineer (Dist.)/(Civil) are to be filled in by appointment of departmental employees possessing required Educational Qualification & Experience. These posts are filled as Graduate Engineer Trainee (Dist.)/(Civil) & Diploma Engineer Trainee (Dist.)/(Civil) for the period of one year and thereafter on successful completion of training, they will be absorbed to the regular post of Assistant Engineer (Dist.)/(Civil) and Junior Engineer (Dist.)/(Civil) respectively.

**1. NUMBER OF VACANCIES:**

**a) GRADUATE ENGINEER -TRAINEE:**

NAME OF THE POST	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	SBC	OBC	EWS	OPEN	TOTAL
GRADUATE ENGINEER- TRAINEE (DIST.)	5	--	1	1	1	1	2	15	3	2	31
GRADUATE ENGINEER- TRAINEE (CIVIL)	1	--	--	--	--	--	--	1	1	1	4

**b) DIPLOMA ENGINEER -TRAINEE:**

NAME OF THE POST	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	SBC	OBC	EWS	OPEN	TOTAL
DIPLOMA ENGINEER- TRAINEE (DIST.)	--	--	--	--	--	--	--	--	--	4	4
DIPLOMA ENGINEER- TRAINEE (CIVIL)	--	--	--	--	--	--	--	1	1	1	3

**Note:** The number of vacancies and reservation for backward classes indicated for various Categories are provisional and likely to change.

**2. PAY-GROUP & AGE LIMIT AS ON 02/01/2024**

S.N.	Post	Pay-group	Age Limit
1.	Graduate Engineer-Trainee (Dist.)/(Civil)	II	57 Years
2.	Diploma Engineer-Trainee (Dist.)/(Civil)	III	57 years

2.1 Those reserved category candidates who apply against Open Category will be treated as Open Category Candidate for the purpose of selection /recruitment process and they will not get the benefit of fee relaxation. So the candidates are requested to mention appropriate entry in this regard.

**3. PRE-REQUISITES AS ON 02/01/2024:**

SR. No.	NAME OF THE POST	QUALIFICATION
1	GRADUATE ENGINEER-TRAINEE (DIST.)	Degree in Electrical Engineering/Technology
2	GRADUATE ENGINEER-TRAINEE (CIVIL)	Degree in Civil Engineering/Technology
3	DIPLOMA ENGINEER-TRAINEE (DIST.)	Diploma in Electrical Engineering
4	DIPLOMA ENGINEER-TRAINEE (CIVIL)	Diploma in Civil Engineering

- Note :** i) A Degree & Diploma should be from a University or Institute in India established or incorporated under Central Act or a State Act or any other qualification recognized as equivalent thereto, by the Competent Authority.
- ii) The employee shall have 5 years of service experience in technical cadre in the Company. The experience will be calculated as on 02/01/2024.
- iii) When any departmental employee holding Diploma in Engineering acquires AMIE qualification and acquires recognized degree in Engineering, after undergoing part-time degree course, he should be treated on par with a degree holder in Engineering for the purpose of direct recruitment to any post under the company requiring that qualification. In such cases it shall be considered equivalent irrespective of the class/grade or percentage of the marks secured in these examinations.
- iv) When any departmental employee acquires Diploma in Engineering, after undergoing part-time degree course or Correspondence course, he should be treated on par with a recognized Diploma in Engineering for the purpose of direct recruitment to any post under the company requiring that qualification. In such cases it shall be considered equivalent irrespective of the class/grade or percentage of the marks secured in these examinations.
- v) The candidates who acquire qualification of Bachelor's Electrical Engineering/ Civil Engineering or higher qualification without being Diploma in Electrical/Civil will not be considered as eligible for the post of Diploma Engineer Trainee (Dist.)/(Civil).
- vi) The experience of employees as Vidyut Sahayyak/Upkendra Sahayyak on Contractual basis in MSEDCL will be considered and accounted without the EOL period for calculating experience of 5 years for the post of Graduate Engineer Trainee (Dist.) & Diploma Engineer Trainee (Dist.).

#### 4. REMUNERATION:

S.N.	POSTS	REMUNIRATION PER MONTH
1	Graduate Engineer-Trainee (Dist.) / (Civil)	Rs. 22,000/-
2	Diploma Engineer-Trainee (Dist.) / (Civil)	Rs.18,000/-

**Note 1:** The selected candidates are entitled for CPF and gratuity and other allowance will be applicable to them as per the prevailing Rules of the Company amended from time to time.

**Note 2:** The Company's contribution towards CPF will be deposited to individual CPF account during contract period and Family Pension Fund Contribution for the Trainees will be deposited with the Employees Provident Fund Office as per Rules.

**Note 3:** The present pay and other service conditions of the selected candidates will be protected.

**Note 4:** After successful completion of trainee period of Graduate Engineer-Trainee-(Dist.)/(Civil) the candidates will be absorbed in the regular post of Assistant Engineer (Dist.)/(Civil) as per Company's rules in the pay scale Rs. 49210-2165-60035-2280-119315. Similarly, the Diploma Engineer-Trainee (Dist.)/(Civil) will be absorbed in the regular post of Junior Engineer (Dist.)/(Civil.) as per Company's rules in the pay scale of Rs. 37340-1675-45715-1740-63115-1830-103375.

## **5. RESERVATION:**

- 5.1 Maharashtra State Public Services (Reservation for Schedule Castes, Schedule Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Special Backward Class and Other Backward Classes) Act 2001 has been enforced by the Govt. of Maharashtra from 29<sup>th</sup> January, 2004 and reservation will be applicable as per provisions of Govt. of Maharashtra and amendments made from time to time.
- 5.2 The caste certificate issued by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation, including benefit in the payment of application fees. Caste notified in other State as reserved will be treated as Open for all the purposes.
- 5.3 For claiming the benefit of reservation under Backward Class category, the candidates should produce a caste validity certificate issued by Caste Scrutiny Committee. The candidates applying without caste validity certificate of caste claim, if selected, will be appointed provisionally only after submission of proof of submission of documents to appropriate Caste Scrutiny Committee for caste validity as per GoM General Administration Department GR No.BCC-2011/ Pra.Kra.1064/2011/ 16-B dated 12/12/2011.
- 5.4 Candidate himself or his/her family shall be domicile to avail the benefit of reservation under EWS category as per Maharashtra Government Resolution dated 12/02/2019. The candidates have to produce the Certificate issued by the appropriate authority as prescribed under GOM General Administration Department GR dated 12/02/2019 and 31/05/2023. The candidate should also produce domicile certificate as per the GR 12/02/2019.
- 5.5 The principle of Creamy-Layer is applicable to all categories except Schedule Castes and Scheduled Tribes i.e. VJ (A), NT (B), NT(C), NT (D), SBC and OBC category. For availing Backward Class reservation, the Non creamy Layer certificate in prescribed format issued by Appropriate Authority is required for candidates belonging to Backward Class Category except for SC & ST. The candidate should mandatorily possess Non Creamy Layer Certificate of valid period (current year) while submitting the application and the same should be produced at the time of verification of documents.
- 5.6 The Caste/Tribe mentioned in the application form cannot be changed at any stage later on.
- 5.7 The horizontal reservation will be applicable as per the procedure laid down in the GoM GR No. SRV 1012/Pra.Kra.16/12/16-B dated 13/08/2014 & GoM GR No. Sankirn-1998/ Pra. Kra.39/16-A dated 19/12/2018.
- 5.8 **WOMEN HORIZONTAL RESERVATION:**
  - 5.8.1 There shall be 30% horizontal reservation for women as per the provision of GoM GR No.82/2001/MSA-2000/PK 415/K-2 dated 25/05/2001.
  - 5.8.2 For claiming the benefit of horizontal reservation of women under Open Category, the Non- Creamy Layer certificate will not be required as per the provision of Department of Women and Child Development GoM GR. No. MHIA/2001/ PK-123/ K-2 dated 04/05/2023 provided the other conditions mentioned in the GR is met.
  - 5.8.3 For availing reservation of women under reserved category, the Non creamy Layer certificate in prescribed format issued by Appropriate Authority is required for women belonging to Backward Class Category except for SC & ST.

5.9 PERSONS WITH DISABILITY:

- 5.9.1 There will be 4% horizontal reservation for the Persons with Disability.
- 5.9.2 The reservation policy for persons with disability shall apply as per Government directives. Persons suffering from not less than 40 % of disability shall only be eligible for the benefit of reservation for persons with disability.
- 5.9.3 The candidate should submit copy of Medical Certificate issued by the appropriate Medical Board in terms of Govt. of India, Office Memorandum No.36035/3/2004-Estt (Res.) dated 29/12/2005 and details of type of disability and certificate details need to be submitted in the online application.
- 5.9.4 The PWD reservation is Horizontal Reservation. The PWD Candidates selected on merit will be shown against the respective Social Reservation category to which he/she belongs to.
- 5.9.5 The identified PWD category for the post are as below:

S. N.	Name of the Post	Persons with Disability Category	Physical Eligibility
1	GRADUATE ENGINEER-TRAINEE (DIST.)	Hard of hearing ( Not more than 70 DB with Hearing Aids)/OA/OL/Cerebral Palsy/Dwarfism/Acid Attack Victim	Sitting, Standing, Walking, Manipulation of Fingure, Reading and Writing, Seeing, Hearing, Communication, Working on PC.
2	GRADUATE ENGINEER-TRAINEE (CIVIL)	Hard of hearing ( Not more than 70 DB with Hearing Aids)/OA/OL/Leprosy Cured/Dwarfism/Acid Attack Victim	Sitting, Manipulation of Fingure, Reading and Writing, Seeing, Hearing Communication, PC Operation
3	DIPLOMA ENGINEER-TRAINEE (DIST.)	Hard of Hearing ( Not more than 70 DB with hearing aids)/OA/OL/ Cerebral Palsy/Dwarfism/Acid Attack Victim	Sitting, Standing, Walking, Manipulation of Fingure, Reading and Writing, Seeing, Hearing Communication, working on PC
4	DIPLOMA ENGINEER-TRAINEE (CIVIL)	Hard of Hearing ( Not more than 70 DB with hearing aids)/OA/OL/ Cerebral Palsy/ Leprosy Cured /Dwarfism/Acid Attack Victim	Sitting, Manipulation of Fingure, Reading and Writing, Seeing, Hearing Communication, PC Operation.

**Abbreviations:** OA – One Arm Affected, OL - One Leg Affected

**6. METHODOLOGY OF SELECTION:**

- 6.1 The candidates will have to appear for the online test at his/her own cost.
- 6.2 Following will be the test structure:

S.N.	Test Structure	No. of Questions	Marks	Time
1.	Test of Professional Knowledge	50	110	Composite time of 120 minutes (2Hours)
2.	Test of General Knowledge i.e.			
	Test of Reasoning	40	20	
	Test of Quantitative Aptitude	20	10	
	Test of Marathi Language	20	10	
	TOTAL	130	150	

- 6.3 There will be penalty for wrong answers marked by the candidates. For every wrong answer marked by the candidates, 1/4 of the marks assigned to that question will be deducted as penalty. If a question is left blank i.e. no answer is marked by the candidate, there will be no penalty for that question.
- 6.4 MSEDCL reserves the right to modify the structure of the examination which will be intimated through its website. Other detailed information regarding the examination will be given in an information handout which will be made available for the candidates to download along with the call letters from the Authorized MSEDCL website i.e. www. Mahadiscom.in.
- 6.5 The candidates will be selected on the basis of performance in the online test.
- 6.6 For the post of Diploma Engineer (Dist.)/ (Civil), the candidates possessing higher qualification i.e. Degree and/or Post Graduate Degree in respective field in addition to Diploma Engineering in respective field will be given additional marks as below:

Qualification	Additional Marks
Graduate Degree in respective field/Discipline	2
Post Graduate Degree in respective field/Discipline	3

- 6.7 For Graduate Engineer (Dist.)/(Civil) : The Online test will be of total 150 marks. The marks obtained in online test by the candidates will be converted in to 100 marks. Accordingly, the result will be prepared out of 100 marks considering social and horizontal reservation.
- 6.8 For Diploma Engineer (Dist.)/(Civil) : The Online test will be of total 150 marks. The marks obtained in online test by the candidates will be converted in to 95 marks and additional marks for higher qualification will be added. Accordingly, the result will be prepared out of 100 marks considering social and horizontal reservation.
- 6.9 Open category candidates or candidate applied against OPEN category who obtain less than 40 marks out of the total of 100 marks and reserved category candidates SC, ST, VJ(A), NT(B), NT(C), NT(D) SBC & OBC, EWS who obtain less than 30 marks out of 100 will not to be recommended for drawing the result.
- 6.10 If two or more candidate's scores equal marks, then the priority will be as per the Date of Birth. The elder candidate (more age) will be given preference when the select list is prepared. In the occasion where the candidates have same Date of Birth, then preference will be given as per average marks obtained in SSC examination. So candidates should mention SSC average marks and not Best of five marks in the online application.
- 6.11 The recruitment in MSEDCL is done strictly as per merit.
- 6.12 Canvassing in any form will disqualify candidate.
- 6.13 If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- 6.14 If the candidate knowingly or willfully furnished incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 6.15 The decision of the Company in all matters relating to recruitment/interpretation shall be final and no individual correspondence will be entertained.

- 6.16 The selection of candidate will be subject to verification of disciplinary actions and vigilance enquiries in process/contemplated and other service records. The decision of the Company in this regard shall be final and no individual representations will be entertained.
- 6.17 Those selected candidates after allocation and detailed posting, will have to serve at that place/ headquarter as per the provisions of MSEDCL & Transfer Policy as amended from time to time in force at that time.

## **7. TENTATIVE TIME SCHEDULE:**

- 7.1 Opening of submission of online applications : January (Last Week), 2024
- 7.2 Online Examination at Test Centre : February/March 2024

## **8. APPLICATION FEE:**

8.1 Candidates shall pay the requisite fee through online as below:

- a) **Open Category / Applied Against Open Category** : Rs.500/- + GST
- b) **Reserved Category** : Rs.250/- + GST

**Note: 1** The candidates claiming the reservation mentioned under 'Persons With Disabilities' are exempted from fees.

**Note: 2** Fees once paid are non-refundable under any circumstances.

**Note: 3** Bank Transaction Charges for Online payment of application fees will have to be borne by the candidates

- 8.2 The candidates not having the caste certificate issued by the appropriate Competent Authority of Maharashtra State or 'Non-Creamy Layer' certificate at the time of application will have to pay the application fee as applicable for Open Category and they will be treated as Open category candidates for all purposes.
- 8.3 Fees in the form of Postal Order/Money Order/Cash will not be accepted.
- 8.4 In case the selection process is not /could not be completed for any reason, the fees paid will not be refunded.

## **9. PROCEDURE TO APPLY:**

- 9.1 Candidates applying for the post advertised should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement.
- 9.2 ON-LINE CENTRE:
- 9.2.1 The examination will be conducted online in venues given in the respective call letters.
- 9.2.2 No request for change of centre/venue/date/session/post for Examination shall be entertained.
- 9.2.3 MSEDCL however, reserves the right to cancel any of the Examination Centres and/ or add some other Centres, at its discretion, depending upon the response, administrative feasibility, etc.

- 9.2.4 MSEDCL also reserves the right to allot the candidate to any centre other than the one he/she has opted for.
- 9.2.5 Candidate will appear for the examination at an Examination Centre at his/her own risks and expenses and MSEDCL will not be responsible for any injury or losses etc. of whatsoever nature.
- 9.2.6 Choice of centre once exercised by the candidate will be final.
- 9.2.7 If sufficient number of candidates does not opt for a particular centre for "Online" examination, MSEDCL reserves the right to allot any other adjunct centre to those candidates OR if the number of candidates is more than the capacity available for online exam for a centre, MSEDCL reserves the right to allot any other centre to the candidates.
- 9.2.8 Any unruly behaviour/misbehaviour in the examination hall may result in cancellation of candidature/ disqualification from this exam and appropriate action will be taken against the candidate.

## **10. HOW TO APPLY:**

- 10.1 Candidates are required to apply through URL Online link available on the Company's website [www.mahadiscom.in](http://www.mahadiscom.in) . No other means / mode of application will be accepted.
- 10.2 Candidates are required to have a valid personal email ID. It should be kept active during the currency of the entire recruitment process. Under no circumstances, he/she should share/mention email ID to/or of any other person. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying Online.
- 10.3 Candidates are first required to go to the MSEDCL website [www.mahadiscom.in](http://www.mahadiscom.in), click on the option "APPLY ONLINE" which will open a new screen.
- 10.4 To register application, choose the tab "Click here for New Registration" and enter Name, Contact details and Email-id. A Provisional Registration Number and Password will be generated by the system and displayed on the screen. Candidate should note down the Provisional Registration Number and Password. An Email & SMS indicating the Provisional Registration number and Password will also be sent to registered mobile number.
- 10.5 In case the candidate is unable to complete the application form in one go, he / she can save the data already entered by choosing "SAVE AND NEXT" tab. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required.
- 10.6 Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/ entertained after clicking the FINAL SUBMIT BUTTON.
- 10.7 Validate your details and Save your application by clicking the 'Validate your details' and 'Save & Next' button.
- 10.8 Candidates can proceed to upload Photo & Signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature.
- 10.9 Candidates can proceed to fill other details of the Application Form.

- 10.10 Click on the Preview Tab to preview and verify the entire application form before FINAL SUBMIT.
- 10.11 Modify details, if required, and click on 'FINAL SUBMIT' ONLY after verifying and ensuring that the photograph, signature uploaded and other details filled by you are correct.
- 10.12 Click on 'Payment' Tab and proceed for payment.
- 10.13 Click on 'Submit' button.
- 10.14 Candidates should upload the scanned image of photograph and signature in the online application. The candidate should have a scanned (digital) image of his/her photograph and signature as per the specification mentioned in the URL and upload the photograph and signature. The online application will not be registered unless the candidate's photo and signature is uploaded after completion of the entry in online mode.
- 10.15 The name of the candidate or his / her father's / husband's name, caste etc. should be spelt correctly in the application as it appears in the certificates /Identity proof mark sheets. Any change / alteration found in photo Identity Card may disqualify the candidate for appearing the online test.
- 10.16 Candidates are required to download the call letters for online examination from Company's website by entering their registration number and password which are generated by the system on submitting the online application and are intimated to the candidates by e-mail/SMS. Candidates are advised to preserve these details for future use. Call letters for Online Test will not be dispatched manually by post or courier etc.
- 10.17 After applying online and uploading the photograph and signature, the candidates are advised to take two printouts of the system generated online application form. Recent photograph of the candidates duly signed across is to be pasted on the system generated online application. The system generated application form along with e-receipt and other documents is to be submitted by the candidate at the time of verification of documents.
- 10.18 The candidates are advised to take utmost care in filling up the required columns in the online mode, payment of fees etc. and ensure that the details entered in the appropriate columns are correct before submission, since there is no provision to modify the application after submission.
- 10.19 The registration number and Password generated after applying online must be carefully retained by the candidate for his / her record and for future use.
- 10.20 Candidates are advised in their own interest to apply online sufficient before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability / failure to log on to website on account of heavy load on internet / website jam.
- 10.21 No candidate without proper id in original (as indicated in the advertisement/call letter) and call letter with photo and other indicated documents will be allowed to appear for the exam. All parts of the Name of the candidate on the call letter and ID must exactly match.

## **11. MODE OF PAYMENT:**

- 11.1 The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS etc.
- 11.2 After submitting your payment information in the online application form, PLEASE WAIT FOR THE INTIMATION FROM THE SERVER. DO NOT PRESS BACK OR REFRESH BUTTON IN ORDER TO AVOID DOUBLE CHARGE
  - 11.2.1 On successful completion of the transaction, an e-Receipt will be generated.



- 11.2.2 Non-generation of 'E-Receipt' indicates PAYMENT FAILURE. On failure of payment, Candidates are advised to login again using their Provisional Registration Number and Password and repeat the process of payment.
- 11.2.3 Candidates are required to take a **printout of the e-Receipt** and online Application Form. **Please note that if the same cannot be generated, online transaction may not have been successful.**
- 11.2.4 For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.
- 11.2.5 To ensure the security of your data, please close the browser window once your transaction is completed.
- 11.2.6 There is facility to print application form containing fee details after payment of fees.
- Note:** After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge.

## **12. GENERAL CONDITIONS:**

- 12.1 Candidates applying for the post advertised should ensure that they fulfill all eligibility criteria. Their candidature to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents prior to issuance of offer letter. Mere submission / acceptance of online application and /or appearing for the exams do not ensure eligibility as well as does not confer any right for appointment.
- 12.2 This advertisement is published subject to the provisions of **Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.**
- 12.3 The candidates shall be the one of the following certificate for Marathi language:-  
Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School Certificate Examination or Matric or Higher Examination of University with Marathi Language **OR** Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliated to recognized University and countersigned by Principle of the said College / Institute.
- 12.4 Once the application is submitted, no information can be corrected. Candidates should be careful in filling the online application and should cross-check and are responsible for correctness of information in continuation.
- 12.5 All candidates who have registered online and have paid the requisite Application fees may be allowed to download online call letters for online Test. No detail scrutiny of application will be carried out prior to online examination. The call letters can be downloaded from the Company's website [www.mahadiscom.in](http://www.mahadiscom.in). Candidates will have to visit the website for downloading call letters for online test. Intimation for downloading call letter will also be sent through email/SMS. Once the candidate clicks the relevant link, he/she can access the window for call letter download. The candidate is required to use (i) Registration Number/Roll Number, (ii) Password/Date of Birth for downloading the call letter. Candidate needs to affix recent recognizable photograph on the call letter preferably the same as provided during registration and appear at the examination center with (i) Call Letter affix with photo (ii) Photo Identity Proof as stipulated in the call letter in original. The candidates shall also bring a photocopy of the call letter and Photo Identity Proof.

- 12.6 **CANDIDATES REPORTING LATE** i.e. after the reporting time specified on the call letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test. Though the duration of the examination is 2 hours, candidates may be required to be at the venue for about 4 hours including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, receiving the instructions.
- 12.7 **IDENTITY VERIFICATION:** In the examination hall, the call letter along with original and a photocopy of the candidate's currently valid photo identity such as PAN Card/ Passport/ Driving Licence/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer on official letterhead/ Photo identity proof issued by a People's Representative on official letterhead/ valid recent Identity Card issued by a recognized College/ University/ Aadhar card with a photograph/ E-Aadhar Card/ Employee ID/ Bar Council Identity Card with photograph should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination. Ration Card is **not** a Valid Id proof for this purpose, as the photo identity proof is required.
- Note 1:** Candidates have to produce in original the photo identity proof and submit photocopy of the photo identity proof along with Examination call letter while attending the examination, without which they will not be allowed to take up the examination. Candidates must note that the name as appearing on the call letter (provided during the process of registration) should exactly match the name as appearing on the photo identity proof. Women candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof the candidate will not be allowed to appear for the examination.
- Note 2:** In case of candidates who have changed their name, they will be allowed only if they produced the original Gazette Notification/their Original Marriage Certificate/Affidavit in original.
- 12.8 Normally selection process comprises of online test. However which shortlist / selection process is to be adopted will be decided by the Company and the decision of the Company in this regard shall be final. The candidates will have to appear for online Written Test at the allotted Test Centre at their own cost.
- 12.9 Prescribed qualifications are minimum and mere possession of the same does not confer any right for appointment.
- 12.10 The candidate should ensure that he / she fulfills the eligibility criteria regarding educational qualification, age, caste etc. and particulars furnished in the application form are correct in all respect.
- 12.11 If any false / incorrect information furnished by the candidate is detected at any stage of recruitment process, his / her candidature will not be considered and it will be cancelled if considered earlier inadvertently.
- 12.12 If the candidate knowingly or willfully furnished incorrect or false particulars or suppresses material information, he / she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.

- 12.13 As per policy, the tests/question paper are not disclosed to anybody else other than the candidates only during the examination. The test papers are also not shared with anybody even after the examination.
- 12.14 Efforts will be made to allot candidates to the opted centre. However, in some centres where there is a mismatch between demand and capacity, other than opted centre will be given.
- 12.15 It may please be noted that company does not accept any centre/venue/session changes.
- 12.16 The decision of the Company in all matters relating to the recruitment process shall be final and no individual correspondence will be entertained.
- 12.17 MSEDCL reserves the right to prepare/publish wait list of the advertised posts. In addition to the select list of the posts advertised, waitlist may be prepared for eventualities to the extent of 50%. Waitlist is ordinarily prepared to meet the exigencies of Non-Joining / Not eligible etc. of a selected candidate. Mere publication of a candidate's name in the waiting list will not create any right to be appointed in favour of such candidates.
- 12.18 The candidate shall note that, the posts remained unfilled even after operating wait list will be carried forward for the next recruitment as per requirement.
- 12.19 If the candidate submits more than one application, then only the latest applicable will be considered.
- 12.20 For the post of Diploma Engineer –Trainee (Dist.)/(Civil), the candidates must possess certificate of Domicile of Maharashtra.
- 12.21 The candidates must possess certificate for Marathi language as mentioned above in Clause no. 12.3
- 12.22 The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weight-age to Online Test. Canvassing in any form will disqualify a candidate.
- 12.23 Any request for change of address or any other information provided in online application will not be entertained.
- 12.24 The Online Test will be in English except test of Marathi language.
- 12.25 This recruitment process is subject the petition no. 7128/2021 filed before Hon'ble High Court, Bombay.
- 12.26 Any disputes pertaining to this recruitment process shall be within jurisdiction of the Mumbai Court.
- 12.27 The Company reserves the right to cancel the advertisement fully or partly on any grounds.
- 12.28 The advertisement will be published on the website of the company [www.mahadiscom.in](http://www.mahadiscom.in). For this purpose, the candidate should check the website of the company periodically for guidance/instructions for the candidates.

PLACE: MUMBAI

DATE: 02/01/2024

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