	<p style="text-align: center;"><b>Office of the Executive Director (Dist-III/Infra)</b> Maharashtra State Electricity Dist. Co. Ltd. "Prakashgad", 5<sup>th</sup> Floor, Station Road, Bandra (E), Mumbai -400 051. <b>Email:</b> edinfra@mahadiscom.in</p>	<p style="text-align: center;"><b>MAHAVITARAN</b> Maharashtra State Electricity Distribution Co. Ltd. CIN U40109MH2005SGC153645 <b>(A Govt. of Maharashtra Undertaking)</b></p>
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**Ref. No. : ED (Infra)/RTS/No.33498**

**Date: 22.10.24**

**To,  
The Superintending Engineer  
All O & M Circles, MSEDCL.**

**Sub:** - Go live of RTS Portal [<https://rts.mahadiscom.in/RooftopSolarVendor/>] for Vendor to upload documents and for Employee for verification of uploaded documents regarding RTS installations under PMSG: MBY.

MSEDCL has set target of commissioning of 20 lakh RTS connections by the end of FY 2026-27 under PM Surya Ghar: Muft Bijli Yojana. Presently the progress of PMSG: MBY is only 56000 which is 2.8 %, which is very less.

The various initiatives implemented such as deemed approval to PV capacity up to 10 KW, auto creation of load enhancement application and auto processing thereof, processing application up to release of meter even if consumer is in arrears, not paid registration fees and load enhancement estimate charges in order to accelerate progress under above scheme.

During the process, it is observed that after physical submission of WCR by vendor, it takes time of more than 15 days for further processing till commissioning by field officer creating bottleneck and the hurdles obstructing progress of RTS installations under above scheme.

During the process, after successful vendor selection by consumer on National Portal and completion of solar installation by vendor, the RTS Portal for Vendor and Employee developed by MSEDCL IT team to adopt faceless and paperless process for RTS installation and commissioning. The process flow chart of RTS application by consumer and commissioning thereof under PMSG: MBY is attached herewith as Annexure-I. The RTS portal developed for Vendor and Employee have following roles.

**Vendor:**

1. The separate login credentials are provided to all empanelled vendors on RTS Portal.
2. The vendor will upload all necessary and mandatory documents in the portal on the behalf of consumer.
3. The proforma of documents will be kept on portal for standardising the process in MSEDCL jurisdiction area.



**Verifying Officer:**

1. The roles of verifying officer assign to Junior Engineer (O) or AE (QC) at Sub-Division as per availability.
2. The JE (O) or AE (QC) will verify documents uploaded by vendor.
3. If any discrepancy observed said document will be rejected with appropriate reasons and reverted back to vendor for compliance.
4. After successful verification it is forwarded to approving officer.

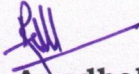
**Approving Officer:**

1. The roles of approving officer assign to SDO at Sub-Division.
2. The SDO will further check and approve documents forwarded by verifying officer.
3. If any discrepancy found said document can be rejected with appropriate reasons and reverted back to vendor for compliance.
4. After successful approval of documents system generated release order will be addressed to the Section Officer with copy to AMISP representative, Empanelled vendor and Consumer for releasing grid connectivity to RTS installation as applied by consumer.

**AMISP:**

1. Notification/SMS will be sent to AMISP when SDO issue release order through RTS portal.
2. AMISP will install Solar Net meter as per following timeline.
  - i. Urban Area: 24 hours
  - ii. Rural Area: 48 hours
  - iii. Hilly and Tribal Area: 96 hours

The above portal has been deployed and go live of portal implemented from 22.10.2024 by MSEDCL IT team. It is requested all field officer to follow the guidelines as above.

  
**(D. R. Aundhekar)**  
**Executive Director-III (Infra)**  
**Corporate Office, Mumbai**

**Copy s.w.r. to:**

The Director (Projects), MSEDCL, Mumbai

**Copy to:**

The Chief Engineer, O&M Zone, All Zones.



# Annexure-I

